# 02 Setting Up An Account

## Before you begin:

After you have submitted a completed application and required fees to an OL inspector, you will receive an email from California DMV with details related to setting up your online account.

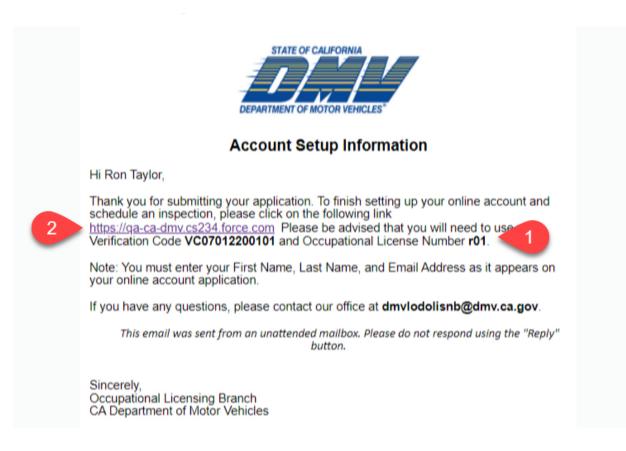
🕅 Mailinator			Home	Email	Pricing	Documentation	FAQ	Login
Public Inboxes	Public Messages				rontaylor		GO	
<ul><li>Public SMS</li><li>Pricing</li></ul>	From	Subject					Re	ceived
Request Trial	DXP Online Service	₽ 2 California DMV - Finish setting up your account.						minute
System Status								
Terms								
Privacy								
Accessibility								
Security Monetized by SkimLinks Copyright 2021 Manybrain, LLC, All Rights Reserved								

Email Inbox is displayed

1. After review of your application, an email will be sent to the supplied email address with details on setting up your account.

2. Open email to view details.

#### Account Setup Email is displayed



1. Note the Verification code and License Number contained in the email. You will need this information to setup your account.

2. Select the link in the email to begin the Account Registration process.

# Portal Login Page is displayed

Carry Differ	
Home	
LOG IN	
Log in to Online Services Not Registered? In order to log in, you will first need to create an account.	h
Email No longer have access to your email address?	
Password Password	
Forgot your psssword?	
Additional Information	

1. Select the Create An Account link.

Account Registration Page is displayed

C.co		Login
	Home	
	CCOUNT REGISTRATION	
	Step 1 of 5 Please enter your personal email. You will be emailed a link to confirm your email.	
0	Email I	
2	Re-Enter Email  Re-Enter Email	
3	Continue Cancel	
	Already have an account? Log In	
		Pring - Terra

- 1. Enter the email address provided during application submission.
- 2. Enter the same email address again for confirmation.
- 3. Select the Continue button.

C		Login
	Home	
	ACCOUNT REGISTRATION	
	Step 2 of 5 Email confirmation is required We have emailed a confirmation link to <b>Rontaylor@mailinator.com</b> . The confirmation link expires in 10 minutes. Please check your social media or junk email folders if you do not see the email in the next few minutes. Still don't see a confirmation email? <b>Resend the email confirmation link</b> or <b>restart the registration process</b> .	
	8	
Copyright @ 2022 State of California		

1. A notice will display instructing you to check the supplied email address for an email confirmation. If an email has not been received, please confirm that the email address provided during application submission was entered.

## Step 2 of the Account Registration process is displyed

Mailinator			Home	Email	Pricing	Documentation	FAQ Login
<ul> <li>Public Inboxes</li> <li>Public SMS</li> <li>Pricing</li> </ul>	Public Messages				rontaylor		GO 📳 II
	From	Subject					Received
💻 Request Trial 🚺	📄 wsi2itst-Online-Do-Not	-Repl Your DMV Account Email ြှာonfirmation Link					just now
	DXP Online Service	Sandbox: California DMV - Finish setting up your account.					2 min
System Status Terms							
Privacy							
Accessibility Security Monetized by SkimLinks Copyright 2021 Manybrain, LLC,							

# Applicant's mailbox is displayed

1. Open the email titled Your DMV Account Email Confirmation Link.

🕅 Mailinator	Home Email Pricing Documentation	FAQ Login
Public Inboxes	Public Message > Your DMV Account Email Confirmation Link	Back to Inbox
<ul><li>Public SMS</li><li>Pricing</li></ul>	To         rontaylor           From         wsi2itst-Online-Do-Not-Reply@dmv.ca.gov           Sending IP         134.186.201.244           Received         2022-01-06 20:59:37	U Delete
💻 Request Trial		
	HTML JSON RAW LINKS ATTACHMENTS	
•	Please click on the button below to confirm your email to continue with account registration. This link will expire in 10 minutes. Confirm your email Can't click the button in this remail? Gay this URL and ensers in your browser to complete the confirmation: type://wall.adm/ca.go/marg/adm/ca.go/ca.go/adm/	
System Status		
Terms		
Privacy		
Accessibility		
Security Monetized by SkimLinks		

# Account Confirmation Link Email from CA DMV is displayed

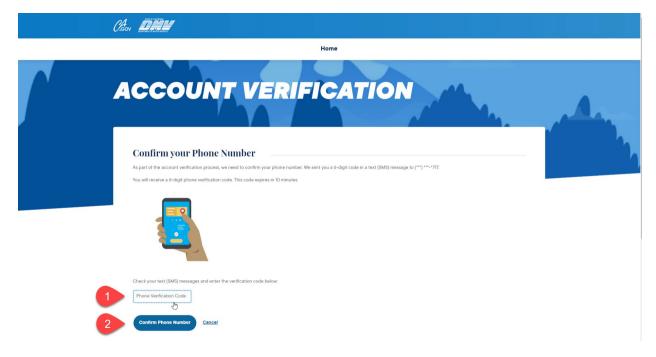
1. Select Confirm Your Email.

Home ACCOUNT REGISTRATION	
ACCOUNT REGISTRATION	
Step 3 of 5 Register Gr an online account by providing the information below. Please double-check your information before proceeding. First Name	h
East Name Last Name	
Phone Number     Phone Number     Phone Number     Receive Code via Text     4	

Step 3 of the Account Registration Process is displayed

- 1. Enter your first name.
- 2. Enter your last name.
- 3. Enter your phone number.
- 4. Select an option to receive a confirmation code by text or phone call.
- 5. Select Continue.

### Confirm Phone Number screen displays



1. You will receive your confirmation code on your phone via the method you selected. Enter your phone number. This should be a phone you currently have access to, so it can be used to confirm your account.

2. Select the Confirm Phone Number.

# Step 3 of the Account Creation Process is displayed

Clean DEM			
	Home		
ACCOUNT	REGISTRATIO	DN	A
Step 5 of 5 Complete account registration by creating a password. Ple Email Rontaylorg/mallinator.com Phone Number Hidden 17	asse double-check your information before proceeding.		h,
First Name Ron Last Name Taylor Password Password Password Controle Concel	Must be between 8-20 characters in length and include at least 4 alpha characters, 1 numeric character (0-9) or 1 special character (J,#5,%). The password is case sensitive and must not contain spaces or be the same as your email address.		

- 1. Enter a password that you will use to access your account.
- 2. Select Continue.

Account Creation Confirmation is displayed

0.com	de de la companya de	
	Home	
	CCOUNT REGISTRATION	4-
	Account Created  Vour new account for Rontaylor@mailInator.com has been created.  Welcome Ron Taylor!  Click here to log in	
Copyright © 2022 State of California	~	

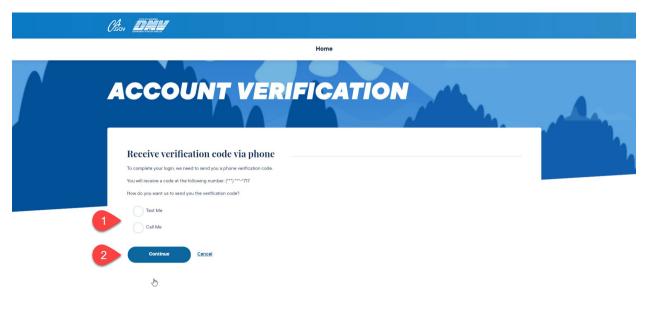
1. Your account has been created. Select click here to login.

# Portal Login Page is displayed

0.cov		
	Home	
	DG IN	A.,
	Log in to Online Services Not Registered? In order to log in, you will first need to <u>create an account.</u> Email	 <b>)</b>
	Email No longer have access to your email address?	
2	Password Password	
3	Log in	
	Additional Information  Privacy and Security Technical Summer	

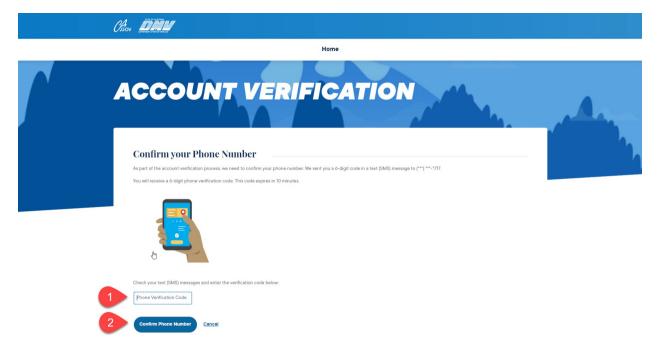
- 1. To login, enter the email address you used to register your account.
- 2. Enter the password you selected.
- 3. Select Log In.

Account Verification Page is displayed



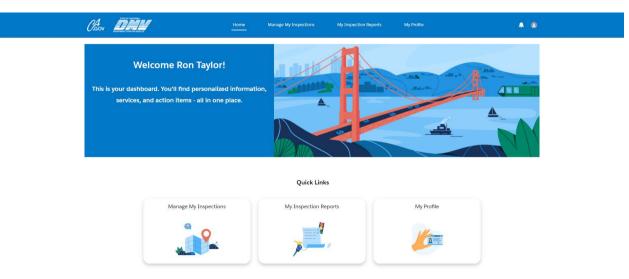
- 1. Select an option to receive a confirmation code by text or phone call.
- 2. Select Continue.

## Confirm Phone Number page is displayed



1. You will receive a confirmation code on your phone via the method you selected. Enter the confirmation code into the text box.

2. Select Confirm Phone Number.



## Portal Homepage is Displayed

1. Congratulations! You have set up your account and successfully logged in.