

## Addendum to the Initial Statement of Reasons

### Title 13, Division 1, Chapter 1

#### Article 5.0 – Requesting Information from the Department

The Department of Motor Vehicles (department) proposes to amend Section 350.06 related to the application for a governmental requester code account.

Section 350.06 identifies the application forms required when a governmental entity is requiring to the department for issuance of requester code. A governmental agency with a requester code will be authorized to access the department's records and receive those records in the manner requested by the applicant during the application process.

The department published the originally proposed text on November 10, 2023, in California Regulatory Notice Register (OAL File Number 2023-1027-01). The department also made the proposed regulatory text available on its website, in its field offices, and through email to interested parties. No comments were received on the originally proposed text.

During the 45-day comment period, the Government Requester Account Application for California Courts, Tax Collectors, and Parking/Toll Agencies, form INF 1130 A, which is incorporated in Section 350.06(b), was amended to add clarifying language in the form related to renewal and changes to existing accounts. The department is amending the originally proposed text to update the form INF 1130 A from the revision date of 9/2023 to 12/2023.

Section 1 (Type of Application) contains three options that allow the applicant to indicate the type of transaction they are requesting. Those options are identified as Original, Renewal, and Changes to Existing Account. On the 9/2023 version of the form INF 1130 A, the Renewal section and Changes to Existing Account section requests the applicant "Provide current Requester/Parking/Court Code(s)." This is the space where an existing account holder will enter the current requester code.

The form is revised to remove reference to "Requester/Parking/Court Code(s)" and will be rephrased to "Provide current Requester (Court/Tax/Parking/Toll Update/Inquiry) Codes." The revised language is necessary as it continues to request the applicant to provide the existing requester code number, but also provides additional clarification to note that requester codes issued only to court, tax collectors, and parking/toll agencies will be acceptable in this line.

Section 2 (Agency Information) requires the applicant to identify the type of agency to which the requester code will be issued and the agency's contact information, including the address, telephone number, and email address. The 12/2023 version of the form is updated to include a line that requires the applicant to provide an indication of the address to which the department will send revenue checks when the department collects parking/toll fees on behalf of the agency. This information is necessary to ensure the revenue checks are directed to the appropriate address in a timely manner.